

NB- All sections that need editing are in green.

A local council,

Any street,

Your town/postcode

Date

(Your school address)

To Whom It May Concern,

I am writing with regards to the government initiative to eliminate the use of single-use plastics in schools by 2022. As I am sure you are aware, Damian Hinds has called on senior leaders in schools to stop using items such as plastic bags, straws, bottles and food packaging in favour of sustainable alternatives, and invited them to start a conversation with pupils about the effects discarded plastics have on the environment and wildlife.

However, it is with sorrow, that I must inform you, due to unavoidable pressures on time and finances we are regrettably proposing that the plastic free school proposal be pushed back to 2042. Consequently, under this new proposal, (insert school name) would not be required to make any change to current school policy regarding plastic for some years to come.

We accept that this will impact a broad range of stakeholders and will, no doubt, be controversial. It is important that all viewpoints are heard: therefore, the Education Department of \_\_\_\_\_\_\_ Council have decided to hold a debate on the subject. The motion to be discussed will be:

**Should the concept of plastic free schools be disregarded until 2042?**

During this debate, all interested parties are invited to put forward their views, before a decision is made about whether or not to accept the proposed delay to policy. The meeting will take place in (location- eg classroom), at (time) on (date).

This is your chance to have your say, so please ensure you make the most of it!

Yours faithfully,

(Signature here)

D. Evans (Local Education Secretary)

(NB- Perhaps include a logo of your local council, for extra authenticity!)